



Date: 16 November, 2023

## **Minutes of 2023 IEEE CTSoc CCN TC Meeting #2.**

### **Date/Time/Location:**

The meeting was conducted on November 13 2023, 07:00 AM Eastern Time (US and Canada) via Zoom.

**Meeting Chair:** Dr. Wahab Almuhtadi (Chair, CCN TC)

**Note taker:** Dr. Cheng-Hung (Dixson) Lin (Vice-Chair, CCN TC)

**Attendees:** Mustafa Sert, Yafei Hou, Kapal Dev, Chih-Feng Wu, Amrit Mukherjee

The agenda of Meeting #2 is listed below.

- Roll Call (Quick Introduction)
- CCN TC Mission and Objective
- CCN TC 2022 Annual Activities Report
- Newsletter (EIC, Co-Editors)
- CCN TC Recognitions Committee
- CCN TC on LinkedIn
- Participation in CTSoc Activities
- DLs, SM, Fellow
- Webinars
- Liaison Appointment
- Other Business
- Next Meeting

### **Approval of Agenda:**

The agenda was unanimously approved as distributed.

### **Quick Introduction:**

- Members briefly introduce themselves and their research area.

## **CCN TC 2022 Annual Activities Report**

- Collect the TC members' activities in 2022 from the TC members
- Release the annual activities report back to the TC members
- Recognize the active members in CCN TC in 2022 and 2023

Dr. Cheng-Hung Lin said the column of research interests can be added into the report next year. It can reveal the potential international cooperation among the TC members and potential CCN-related reviewers for the CTSoc publications.

## **CCN TC on LinkedIn**

- Recruit new TC members.
- Communicate with TC members
- Post the CCN news.

Action Item: Send an e-mail to the CCN group to share the link with the TC members who has not joined the LinkedIn group.

## **CCN Newsletter:**

- Start to have a newsletter for CCN
- Communicate with each other among TC members.
- Publish an article, news, and so on.
- Should be an online and digitized publication.

Action Item: Send an e-mail to the CCN group to call for Editors-in-Chief and co-editors.

Dr. Kapal Dev shared his experiences corresponding to a TC newsletter from one society. He also nominated himself to be the Editors-in-Chief of CCN Newsletter during the meeting.

## **TC Recognitions Committee:**

- After the establishment of the CCN TC Annual Activities Report, there is a need to establish the CCN TC Recognitions Committee by next year.
- Recognize members who have been active in CCN TC and CTSoc activities.
- Continue to collect the CCN TC Annual Activities Report in 2023

Action Item: Send an e-mail to the CCN group to call for chairs and members.

## **Webinars:**

- Technical Talks of CTSoc was initially launched on June, 26 2023. Every month, two of the 15 TCs will organize a 1-hour webinar, with the participation of two speakers representing their membership. Technical Talks of CTSoc for CCN TC will be held in December and we are still looking for the CCN TC speaker.

Dr. Yafel Hou gave his willingness to be the CCN TC speaker for the CTSoc Tech Talks webinar.

**SIG Proposal:**

- The committee is looking for proposals of a special interest group (SIG) in CCN TC.
- Officers in the SIG need membership of CCN TC or CTSoc. Others are open.
- The activities of SIG must be related to the CNN area.

Action Item: Send an e-mail to the CCN group to call for proposals of SIG.

**Next Meeting:**

- We have to send the next meeting at least Doodle Pool one month ahead. We can determine which date will be for us.

**Other business:**

- Dr. Yafel Hou, one of the Editors of CTSoc-NCT, said there has been no CTSoc-NCT publication since May 2023 and the EiC had no response. Dr. Wahab Almuhtadi suggested that the VP publication, Fabrice Labeau, must be informed.
- Dr. Yafel Hou suggested that the CCN Special Issues can be organized in IEEE TCE. It can engage CCN TC members to contribute their research to the CTSoc.
- Dr. Cheng-Hung Lin suggested that he can try to organize a side meeting for CCN TC members at IEEE ICCE Las Vegas 2024. The time will be before the CCN Sessions.
- Dr. Cheng-Hung Lin suggested that TC can set up the CCN TC Outstanding Service Award. It can recognize the TC members who are deeply involved in the CCN TC and CTSoc activities. The CCN TC Annual Activities Report can be used to find the potential awardees. If we even have the TC Recognitions Committee, the awardee can be certified by the committee.