



Date: December 15, 2022

Minutes of IEEE CTsOc VAM TC Meeting #4.

Date/Time/Location:

The meeting was conducted on April 03, 2023, 2:00 pm UTC+1 via Zoom.

Chair and Facilitator: Kousik Sankar R

Vice Chair: Ying-Ren Chien

Secretary and Note taker: Alberto Cannavò

Agenda:

- Mission and Objective
- Organizational Structure
- Members
- Outcomes and opportunities
- CTsOc publications
- Discussion, Q&As

Discussion from the meeting

- The Secretary of the VAM TC, Alberto Cannavò, welcomed participants of the meetings and introduce the topics in the agenda.
- Alberto Cannavò provided details on the mission and objective of the VAM TC.
- The Secretary presented the Organizational Structure of the Technical Committee reporting the name and affiliation of the Chair, Vice-Chair and Secretary officers.
- The officers (the Chair, Vice-Chair and Secretary) introduced themselves reporting their research interests and providing details regarding their affiliation with the VAM TC.
- The duties and responsibilities of the members are presented by the Secretary, as well as, instructions regarding the procedure for applying as TC members.
- The Vice-Chair Ying-Ren Chien presented Outcomes and opportunities for the VAM TC members, by providing details on the upcoming Special Issue on Metaverse and eXtended uniVerse (XV) in IEEE Consumer Electronics Magazine.
- The Secretary invited members to discussions regarding strategies for making the members more involved in the activities of the TC.
- Vassilis Charissis reported that is happy to join the meeting. He had some concerns regarding the use of emails for communicating with the members. He proposed the adoption of LinkedIn and propose to configure and manage the group of the VAM TC.
- Officers and members agreed with the proposal.
- Kousik Sankar R suggested sending a calendar invitation along with the reminder.
- Vassilis Charissis: propose organizing short workshops aimed at sharing research and ongoing activities with the members. The workshop should be like a coffee break to share experiences and

discuss VAM related topics. He proposed to share the workshop by using both the newsletter and an online flyer.

- Ying-Ren Chien warned of Chinese members' difficulties in actively participating in TC activities due to the language barrier. He agreed with the use of social networks for improving members' involvement.
- The creation of challenges to be solved by merging the knowledge of different research groups is proposed as an alternative to improve member collaboration.
- Alberto Cannavò proposed to promote the introduction of new members.
- Vassilis Charissis reported the importance of creating a core community of active members that promote the activities of the TC.