Conference-Call Meeting via WebEx

Please note that the on-line meeting room will be opened before 20 minutes of the start meeting time.

Please join the WebEx on-line meeting room:

https://netacad.webex.com/netacad-tc/j.php?MTID=mefa6b9e03908263a8e6be9534e98c9b3
Conference ID: 2633 324 3245
Password: MBpBRtJP248

The on-line meeting would like to be finished in aproximately half an hour.

Just a reminder: SEA CT, mission and Objective

The mission and objective of the IEEE CTSoc Sensors and Actuators Technical Committee (SEA TC) is to implement the Field of Interest of the IEEE CTSoc and to assist, support, endorse, corroborate and strengthen IEEE CTSoc conferences, publications, standards, education, future directions, new initiatives, emerging technologies, technical sessions, workshops, and research, and other information exchanges in the area of on sensors and actuators technologies of consumer devices for architectures, applications, systems, and terminals.

SEA TC is a cluster of engineers, practitioners, technologists, scientists, researchers from Industry and Academia from around the world.

The committee also assumes the proactive duty to recommend suitable candidates from SEA TC members to serve as:

Chairs and or Members of Technical Program Committees (TPC) of CTSoc Conferences (ICCE-Las Vegas, ICCE-Berlin, ICCE-Taiwan, ICCE-Asia, GCCE-Japan, ISCT, and GEM).


- Distinguished Lecturers and tutorials for CTSoc Education.
- Members of CTSoc Standards Committees and Working Groups.
1. Welcome words from SEA TC chair
First of all, thanks a lot to all attendants to this meeting that has been called so quickly.

The reason for this hasty call is due to our committee has been asked to schedule the 2nd 2023 meeting before Dec, 31st.

A very short summary since our last meeting.

- SEA Comm. proposed and hosted a successful Tech Talk on June.
- No new applicants to join/engage the Comm. from the last time we met.

2. Assistants introduce themselves

And the Secretary marks assistance in the checklist.

| Maryam Azimi | Yuki Hasegawa | Hongliang Ren |
| Hany A. Bastawrous | Norbert Herencsar | Parikshit Sahatiya |
| Mingkai Chen | Yusuke Hioka | Ken Sasaki |
| Po-Liang Chen | Yukihiro Kamiya | Rafael Sotelo |
| Jeonghun Cho | Ei Khaing Win | Chi-Chia Sun |
| Koustadh Dolui | Hyungtae Kim | Tien-Wen Sung |
| Chih-Peng Fan | Chi-Yi Lin | Hong-Son Vu |
| Yujie Fang | Yasser M. Madany | Lei Wang |
| José Fernandes | Htoo Maung Maung | Xia Wang |
| Anil Fernando | Dairoku Muramatsu | Rui-Cian Weng |
| Ratko Grbic | Vukota Pekovic | Jin Wu |
| M. Udin Harun Al Rasyid | Alwin Poulose | Atsushi Yamashita |
| Hui-Kai Su (Sec) | Hiroshi Shimamoto (VCh) | José Maria Flores Arias (Ch) |

1. Welcome words

2. Assistants introduction: name, affiliation & TC position if it is

3. TC Officers introduction

4. Liaisons action items

5. Calls from CTSoc TC Board

6. Next TC meeting scheduling

7. Discussion, Q&A
3. TC Officers introduction

Chair: Prof. Jose-Maria Flores-Arias
Vice Chair: Dr. Hiroshi Shimamoto
Secretary: Prof. Hui-Kai Su

4. Liaisons action items

Liaison Offs. Are pleased invited to briefly share their activities with the rest of us and send a short summary to be added to the session’s minutes to the TC Secretary.

Note:
- No feedback was received from SEA committee members.

So far, many positions of LO to be assigned.
Please let’s encourage our circles to volunteer.

Present Officers:

- Conferences Liaison: Prof. Chi-Chia Sun
- Publications Liaison: Jin Wu
- Education Liaison: TBA
- Standards Liaison: Prof. Hongliang Ren
- Future Direction Liaison: TBA
- Industry Liaison: TBA
- Academia Liaison: TBA
- IEEE Societies/Councils Liaison: TBA
- Technical Sister Societies Liaison: TBA
- Student Competition Program: TBA

5. Calls for participation:

The VP Technical Activities encouraged us for the following points:

- BoG elections processes, specially when some TC members are candidates.
- All TCs are requested to send proposals for possible projects at TC-level before Jan 5. Please send ideas to SEA officers so they can forward them to the BoG.
- It is announced the launch a new series of Tech Talks: “Technical talks of CTSoc”, and the importance to have a schedule defined in advance to encompass all TCs proposed ones.
• Some suggestions received to improve participation, to join new members, to recognize collaboration and performed in several stages:
  o Consider more than conferences in EDAS data.
  o Collecting expectations from applicants when applying to any TC
  o Clarifying duties associated to volunteering positions in various calls.

There is no agree in the way to evaluate how much a member is involved or how to recognize or award activities. From my point of view, the idea of evaluate and inform the activity of any TC member who is basically a volunteering involvement is unfocused.

All suggestions you have on this issue are welcome:

Note:
○ No feedback was received from SEA committee members.

In contrast, some main ideas on this matter were

1. **Submissions from TC BMs for award nominations.** As I got, some sort of nominations committee is going to be set to evaluate received proposals.
2. The idea of having a budget from the Society for projects proposed by TC emerged. However, BoG asked for knowing these projects before setting anything. **TC are asked to send project proposals before next BoG meeting on Jan, 5.**

**6. Next SEA meetings scheduling**

• 1st 2024 on early/mid Spring.
  I think we should prepare a Doodle at the beginning of March to choose the date.
• 2nd 2024 on early/mid Fall.

**Resolution:**
○ Next meeting on February, 29, 13:00 CET.