

## Entertainment and Gaming Technical Committee (ENT-COM)

### Meeting Minutes

March 9, 2021 11:00am GMT via ZOOM

#### **Meeting participants:**

Ruck Thawonmas, Worawat Choensawat, Myint Myint Sein, Curtis Gittens, Humaira Nisar, Max Lu, Kun QIAN, Vooi Voon YAP

In the meeting, we discussed the reorganization from streams to committees, tentative ENT-COM technical activities Policies & Procedures (P&Ps), Entertainment and Gaming Technical Committee (ENT-COM) page on CTSoc website, and the process of candidates to join ENT-COM. Here are more details on these discussions:

#### **Reorganization from streams to committees:**

a. The initial 14 Technical Streams of CTSoc are transformed to Technical Committees. Therefore, our stream has now become Entertainment and Gaming Technical Committee (ENT-COM).

b. Each Technical Committee consist of three officers: a Chair, a Vice-Chair, and a Secretary.

Officers of ENT-COM are:

- Ruck Thawonmas, Chair

- Worawat Choensawat, Vice Chair

- Myint Myint Sein, Secretary

c. The mailing for the ENT-COM office is [ieee-ctsoc-ent-office@googlegroups.com](mailto:ieee-ctsoc-ent-office@googlegroups.com), which contains the ENT-COM officers' email addresses. This mailing list address will be used as the permanent contact address to the ENT-COM office.

d. Officers have two years term and cannot serve more than two consecutive terms. An election will be conducted after the first term.

e. CTSoc's membership or IEEE membership are not required for being a member of a Technical Committee. However, CTSoc membership is required to have voting rights.

f. Officers shall be Technical Committee and CTSoc members.

g. Technical Committees shall have bi-monthly meetings to discuss the status of their technical activities

#### **Tentative ENT-COM P&Ps:**

a. Within our Technical Committee, we are required to define ENT-COM P&Ps (to be approved by the Technical Committees Board and published online). We should define possible criteria necessary for

evaluating members' contribution to technical activities ("active" members). Please refer to the attached tentative P&Ps, where the contents in red are those added to the CTSoc template.

b. ENT-COM can feedback suggestions or comments of the tentative ENT-COM P&Ps to ENT-COM officers by 26 March 2021.

**ENT-COM page on CTSoc website:**

a. CTSoc has provided a dedicated page on the website. <https://ctsoc.ieee.org/technical/technical-committees.html?view=article&id=143:entertainment-and-gaming-ent&catid=8:home>

b. Technical committee page should contain information about officers, scope, P&Ps, membership information, and minutes of meetings held.

**Candidates to join ENT-COM:**

After ENT-COM P&Ps is fixed and approved, ENT-COM members are welcome to invite potential candidates to join ENT-COM by submitting a web application form published on the Technical Committee page. The Committee will evaluate received applications in the next periodic

meeting and notify the applicants about the application outcome. Please see page 17 of the attached meeting slide for the tentative application form.

**Meeting Q&As:**

Q: What is the period of regular meetings?

A: every two months.

Q: We already have a page containing ENT-COM members.

A: Yes, we have prepared an unofficial homepage, and we plan to move it to the office page provided by CTSoc as soon as we know the page management instructions from CTSoc.

Q: When should ENT-COM P&Ps be finalized?

A: Not particular about the deadline but let's say about a month.

**Note: Please give feedback, particularly on P&Ps, by 23:59 (JST) March 26, 2021.**